



**LA HABRA
COMMUNITY SERVICES COMMISSION**

**REGULAR MEETING
WEDNESDAY, JUNE 9, 2021
6:30 P.M.**

**COUNCIL CHAMBER
100 EAST LA HABRA BOULEVARD
LA HABRA, CALIFORNIA 90631**

**PUBLIC ADVISORY:
THE COUNCIL CHAMBER
WILL NOT BE OPEN TO THE PUBLIC**

The Regular Meeting of the Community Services Commission for May 12, 2021, will be conducted in person at the City of La Habra Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

Please be advised that in order to ensure the health and safety of the public by limiting contact that could spread the COVID-19 pandemic, the Council Chamber will be open for one speaker at a time during the Regular Meeting of the Community Services Commission meeting when the Chair open public comment periods. Staff will be available to assist those who wish to speak. We encourage the public to also participate on the Regular Meeting of the Community Services Commission by submitting written comments via email to kalbarian@lahabraca.gov no later than 5: p.m. on June 9, 2021.

Your patience with these changes is appreciated as the City adjusts to new ways of conducting business during the COVID-19 pandemic.

CALL TO ORDER: Council Chamber

INVOCATION:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Chair Laveaga
Vice Chair Kempker
Commissioner Felix
Commissioner Garcia
Commissioner Rojas
Commissioner Schmidt
Commissioner Surich

PUBLIC COMMENTS: When addressing the Commission, please complete a Speaker's Card before leaving the Council Chamber.

General Public Comments shall be received at the beginning of the governing body meeting and limited to three (3) minutes per individual, with a total time limit of 30 minutes for all public comments, unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time, and comments must be kept brief, non-repetitive, and professional in nature.

The general Public Comment portion of the meeting allows the public to address any item of City business not appearing on the scheduled agenda. Per Government Code Section 54954.3(a), such comments shall not be responded to by the governing body during the meeting.

CONSENT CALENDAR:

All matters on Consent Calendar are considered to be routine and will be enacted by one motion unless a Commissioner, City staff member, or member of the audience requests separate action or removal of an item. Removed items will be considered following the Consent Calendar portion of this agenda. Public comment shall be limited to three (3) minutes per individual, with a total time limit of 30 minutes per item that has been removed for separate discussion, unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time, and comments must be kept brief, non-repetitive, and professional in nature.

1. COMMUNITY SERVICES COMMISSION MEETING MINUTES
That the Community Services Commission approve the meeting minutes of May 12, 2021.

CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:

CONSIDERATION ITEMS:

Any member of the audience may request to address the Commission on any Consideration Item, prior to the Commission taking a final vote on the item. Public comment shall be limited to three (3) minutes per individual, with a total time limit of 30 minutes per Consideration Item, unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time, and comments must be kept brief, non-repetitive, and professional in nature.

1. EHS Monthly Report
For your review and consideration
2. Community Services Moving Open House on Wednesday, July 14, 2021.
That the Community Services Commission approve to have their regular July 14th meeting at a special time to accommodate the Moving Open House tour that is scheduled from 9 a.m. - 4 p.m. Commissioners will meet in the Community Center parking lot and will be transported in a City vehicle. You also have the option to drive on your own. A schedule and map will also be emailed the day before. Please join us as your schedule permits, even if it's for part of the tour. Snacks, drinks and lunch will be provided. The Community Services Department is excited to showcase the programs and services that are offered to the community!
3. COMMISSION SUB-COMMITTEE OVERVIEW AND PROPOSED NEW SUB-COMMITTEES
That the Community Services Commission review the list of current Commission Sub-committee descriptions, titles, expectations, and time commitment, evaluate any newly proposed Sub-committees, and make appointments if desired.

COMMENTS FROM STAFF:

COMMENTS FROM COMMISSIONERS:

ADJOURNMENT: Adjourned to Wednesday, _____, 2021, at 6:30 p.m. in the City Council Chamber, 100 East La Habra Boulevard.

Except as otherwise provided by law, no action shall be taken on any item not appearing in the foregoing agenda. A copy of the full agenda packet is available for public review at the Office of the City Clerk during regular business hours, and on the City's webpage at <http://www.lahabraca.gov/>.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 110 East La Habra Boulevard, La Habra, during normal business hours

In accordance with the Federal Americans with Disabilities Act of 1990, should you require a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting due to a disability, please contact the Community Services Department at (562) 383-4200.

DECLARATION: This agenda was posted on the bulletin boards outside the south entrance of City Hall and the Council Chamber, where completely accessible to the public, at least 72 hours in advance of the Commission Meeting.

Kimberly Albarian, Secretary



City of
LA HABRA

Community Services Commission Report

Item No. 1.

MEETING DATE: June 9, 2021

TO: **COMMUNITY SERVICES COMMISSION**

FROM: KELLY FUJIO, DIRECTOR OF COMMUNITY SERVICES

By: Kelly Fujio, Director of Community Services

SUBJECT: **COMMUNITY SERVICES COMMISSION MEETING MINUTES**

RECOMMENDATION:

That the Community Services Commission approve the meeting minutes of May 12, 2021.

Attachments

CSC Min 20210512



Item No. 1.

MEETING DATE: June 9, 2021

TO: **COMMUNITY SERVICES COMMISSION**

FROM: KELLY FUJIO, DIRECTOR OF COMMUNITY SERVICES

By: Kelly Fujio, Director of Community Services

SUBJECT: EHS Monthly Report

RECOMMENDATION:

For your review and consideration

Attachments

EHS Monthly Report



Item No. 2.

MEETING DATE: June 9, 2021

TO: **COMMUNITY SERVICES COMMISSION**

FROM: KELLY FUJIO, DIRECTOR OF COMMUNITY SERVICES

By: Kim Albarian, Community Services Manager

SUBJECT: Community Services Moving Open House on Wednesday, July 14, 2021.

RECOMMENDATION:

That the Community Services Commission approve to have their regular July 14th meeting at a special time to accommodate the Moving Open House tour that is scheduled from 9 a.m. - 4 p.m. Commissioners will meet in the Community Center parking lot and will be transported in a City vehicle. You also have the option to drive on your own. A schedule and map will also be emailed the day before. Please join us as your schedule permits, even if it's for part of the tour. Snacks, drinks and lunch will be provided. The Community Services Department is excited to showcase the programs and services that are offered to the community!



Item No. 3.

MEETING DATE: June 9, 2021

TO: **COMMUNITY SERVICES COMMISSION**

FROM: KELLY FUJIO, DIRECTOR OF COMMUNITY SERVICES

By: Kelly Fujio, Director of Community Services

SUBJECT: COMMISSION SUB-COMMITTEE OVERVIEW AND PROPOSED NEW SUB-COMMITTEES

RECOMMENDATION:

That the Community Services Commission review the list of current Commission Sub-committee descriptions, titles, expectations, and time commitment, evaluate any newly proposed Sub-committees, and make appointments if desired.

DISCUSSION:

The City of La Habra Community Services Commission acts in an advisory capacity to the City Council on matters relating to public recreation, cultural development, child development, and social services, and helps the City Council to coordinate with local school districts and other civic groups. In addition, Commissioners may advise the City Council on matters concerning the social needs of the community, serve as the Early Head Start sub-board in accordance with federal requirements, conduct educational and informational outreach efforts to promote City Council approved Community Services programs, and hold public hearings concerning recreation, cultural development, child development, and social service needs of the community.

The Community Services Commission has also developed several standing subcommittees to help accomplish these goals. Subcommittees are reviewed annually and may be changed or eliminated based on the Commission's interests. Each subcommittee meets as needed. Currently, the subcommittees are:

- Community Development Block Grant
- Head Start
- Parks
- Special Events
- Youth Committee

The Commission's powers are advisory only and are not administrative, operational or policymaking legislative duties or powers. The City Council may choose to follow the Community Services Commission's recommendations, revise/modify Community Services Commission actions, or send a proposal back to the Community Services Commission for further review.

Recently, Commission Members have shown interest in other areas of the Community Services Department including the Employment & Training Division, Children's Museum,

Social Services, Veteran's, Scholarships, and more. Staff have put together a list of proposed Sub-committees to add to our current list and are asking that Commission Members, review the list and if desired, add additional Sub-committees, and appoint Members.

FISCAL IMPACT/SOURCE:

There is no impact to the General Fund.

GENERAL PLAN RELEVANCE:

- LU 8.3 Parks and Open Space Amenities
- Goal CI 5.1 Programs for Youth
- Goal CI 5.2 Programs for Families
- Goal OS 2.14 Healthy Parks
- OS youth, Adult Seniors

Attachments

- Commission Description
- CSC Proposed Committees