

# MINUTES

## CITY COUNCIL OF THE CITY OF LA HABRA

### SPECIAL MEETING 4:30 P.M. & ADJOURNED REGULAR MEETING 5:30 P.M. & REGULAR MEETING 6:30 P.M.

Monday, March 20, 2023

**APPROVED:** These Minutes were approved on April 3, 2023.

#### **SPECIAL MEETING 4:30 P.M.**

**CALL TO ORDER:** Mayor Gomez called the Special Meeting of the City Council of the City of La Habra to order at 4:30 p.m. in the Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

**COUNCILMEMBERS PRESENT:** Mayor Gomez  
Mayor Pro Tem Nigsarian  
Councilmember Espinoza  
Councilmember Medrano  
Councilmember Simonian

**COUNCILMEMBERS ABSENT:** None.

**OTHER OFFICIALS PRESENT:** City Manager Sadro  
Acting City Clerk Barone  
Administrative Clerk De Santos

**ORAL COMMUNICATIONS FROM THE PUBLIC FOR SPECIAL MEETING MATTERS:** None.

#### 1. CONDUCT INTERVIEW FOR ANNUAL EXPIRING TERM ON THE PLANNING COMMISSION

City Council conducted one interview with Carrie Surich for the annual expiring term on the Planning Commission.

**ADJOURNMENT:** Mayor Gomez adjourned the meeting at 4:42 p.m.

#### **ADJOURNED REGULAR MEETING 5:30 P.M.:**

**CALL TO ORDER:** Mayor Gomez called the Adjourned Regular Meeting of the City Council of the City of La Habra to order at 5:30 p.m. in the Closed Session Room 112c, located at 100 East La Habra Boulevard, La Habra, California.

**COUNCILMEMBERS PRESENT:** Mayor Gomez  
Mayor Pro Tem Nigsarian  
Councilmember Espinoza  
Councilmember Medrano  
Councilmember Simonian

**COUNCILMEMBERS ABSENT:** None.  
**OTHER OFFICIALS PRESENT:** City Manager Sadro  
City Attorney Jones  
Acting City Clerk Barone

**ORAL COMMUNICATIONS FROM THE PUBLIC FOR CLOSED SESSION MATTERS:** None.

**CLOSED SESSION:**

1. Public Employee Performance Evaluation pursuant to Government Code 54957(b). Title: Fire Chief.

Director of Finance Shannon, Deputy Director of Finance Ponvanit, and Management Analyst II Hurt were also in attendance.

**ADJOURNMENT:** The City Council reconvened at 6:08 p.m. There were no Closed Session announcements. Mayor Gomez adjourned the Adjourned Regular Meeting at 6:08 p.m.

**REGULAR MEETING 6:30 P.M.:**

**CALL TO ORDER:** Mayor Gomez called the Regular Meeting of the City Council of the City of La Habra to order at 6:30 p.m. in the City Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

**INVOCATION:** City Attorney Jones

**PLEDGE OF ALLEGIANCE:** Councilmember Simonian

**COUNCILMEMBERS PRESENT:** Mayor Gomez  
Mayor Pro Tem Nigsarian  
Councilmember Espinoza  
Councilmember Medrano  
Councilmember Simonian

**COUNCILMEMBERS ABSENT:** None  
**OTHER OFFICIALS PRESENT:** City Manager Sadro  
City Attorney Jones  
Acting City Clerk Barone  
Management Analyst II Hurt  
Engineering Clerk Delgado  
Administrative Clerk De Santos

**CLOSED SESSION ANNOUNCEMENT:** None.

**PROCLAMATIONS/PRESENTATIONS:**

Mayor Gomez and City Council recognized La Habra Police Officer Camille Klingfus for her heroic efforts this morning with the rescue of an 87 year old female from a burning house.

Los Angeles Fire Department Acting Fire Chief Jason Robertson and La Habra Police Captain Brian Miller commended La Habra Police Officer Camille Klingfus on her heroic efforts.

La Habra Police Officer Camille Klingfus thanked her public safety team for their support.

**PUBLIC COMMENTS:**

Acting City Clerk Barone stated email public comments were received from Dr. Susan Pritchard, La Habra resident, with copies provided at the dais for each City Councilmember.

Kurt Tietze, La Habra resident, spoke regarding a request for speed bumps in his neighborhood.

Anthony Garcia spoke.

Armando Herman spoke.

Gilbert Delgado, La Habra resident, spoke regarding Code Enforcement matters.

Mike Greenspan spoke.

**CONSENT CALENDAR:**

Armando Herman requested that Item No. 2 be pulled from the Consent Calendar.

Moved by Councilmember Simonian, seconded by Mayor Pro Tem Nigsarian, and CARRIED UNANIMOUSLY (5-0) TO APPROVE CITY COUNCIL CONSENT CALENDAR ITEMS 1 THROUGH 10; WITH THE EXCEPTION OF ITEM NO. 2 WHICH WAS PULLED FOR SEPARATE DISCUSSION.

Said motion CARRIED by the following vote:

AYES: Mayor Gomez, Mayor Pro Tem Nigsarian,  
Councilmember Espinoza, Councilmember Medrano, Councilmember Simonian

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
2. REMOVED FOR SEPARATE DISCUSSION – See below.

3. APPROVE AN AGREEMENT WITH WESTERN STATE BUILDERS, INC. FOR CORONA PARK SHADE STRUCTURE, CITY PROJECT NO. 1-P-23

That the City Council:

- A. Approve the Plans and Specifications for Corona Park Shade Structure, City Project No. 1-P-23 ("Project");
- B. Award a construction contract for the Corona Park Shade Structure, City Project No. 1-P-23, to Western State Builders, Inc., of Escondido, California, in the amount of \$70,236 and reject all other bids;
- C. Approve an appropriation of \$5,500 from the Park Acquisition Fund balance to complete the necessary funding for this project; and,
- D. Authorize the City Manager to execute an agreement with Western State Builders, Inc., of Escondido, California, in the amount of \$70,236, and authorize staff to issue a purchase order to Western State Builders, Inc. of Escondido, California, in the amount of \$77,260; which includes a ten percent (10%) contingency.

4. APPROVE QUALITY RATING AND IMPROVEMENT (QRIS) BLOCK GRANT SERVICE AGREEMENT WITH THE ORANGE COUNTY DEPARTMENT OF EDUCATION

That the City Council approve and authorize the City Manager to execute the Quality Rating and Improvement System (QRIS) Block Grant Service Agreement for the 2022-2023 school year with the Orange County Department of Education for continuous quality improvements for the State Preschool Program, and direct staff to appropriate the grant funds for the Child Development training budget.

5. APPROVE TRACT MAP NO. 19156 AT 318 SOUTH CYPRESS STREET

That the City Council approve Tract Map No. 19156 at 318 South Cypress Street, as submitted.

6. RECEIVE AND FILE THE ANNUAL REPORT ON THE IMPLEMENTATION OF THE CITY OF LA HABRA GENERAL PLAN FOR CALENDAR YEAR 2022

That the City Council receive and file the Annual Report on the implementation of the City of La Habra General Plan for calendar year 2022, and authorize the Director of Community and Economic Development to forward the document to the Governor's Office of Planning and Research and the Department of Housing and Community Development per Government Code Section 65400.

7. APPROVE AND AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ITERIS, INC. TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE EUCLID STREET CORRIDOR REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROJECT

That the City Council:

- A. Approve and authorize the City Manager to enter into an agreement with Iteris, Inc., of Santa Ana, California, in the amount of \$1,299,974 to provide professional engineering services for the Euclid Street Regional Traffic Signal Synchronization Project; and
  - B. Authorize staff to issue a purchase order to Iteris, Inc., of Santa Ana, California, in the amount of \$1,364,973, which includes a five percent (5%) contingency.
8. APPROVE ISSUANCE OF A PURCHASE ORDER FOR EMERGENCY STORM DRAIN REPAIRS AT DORWOOD AVENUE TO VALVERDE CONSTRUCTION, INC IN AN AMOUNT UP TO \$500,000.

That the City Council:

- A. Authorize staff to issue a purchase order in an amount up to \$500,000 for emergency storm drain repairs on Dorwood Avenue to Valverde Construction, Inc.; and,
  - B. Appropriate \$500,000 of General Capital Projects fund balance for emergency storm drain repairs.
9. RECEIVE AND FILE THE TREASURER'S INVESTMENT REPORT FOR QUARTER ENDING DECEMBER 31, 2022

That the City Council receive and file the Treasurer's Investment Report for the quarter ending December 31, 2022.

10. WARRANTS: APPROVE NOS. 00138147 THROUGH 00138329 TOTALING \$4,045,085.60; AND APPROVE WIRE TRANSFERS DATED 3/15/23 AND 3/27/23, TOTALING \$323,363.00

That the City Council approve Nos. 00138147 through 00138329 totaling \$4,045,085.60; and approve Wire Transfers dated 3/15/23 and 3/27/23, totaling \$323,363.00.

**CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:**

2. APPROVE CITY COUNCIL OF THE CITY OF LA HABRA MEETING MINUTES

City Council did not request a staff report.

Mayor Gomez invited the public to testify at 6:56 p.m.

Armando Herman spoke.

Mayor Gomez closed public testimony at 6:58 p.m.

Moved by Councilmember Medrano, seconded by Mayor Pro Tem Nigsarian, and CARRIED UNANIMOUSLY (5-0) THAT THE CITY COUNCIL APPROVE THE CITY COUNCIL OF THE CITY OF LA HABRA MEETING MINUTES OF FEBRUARY 21, 2023, MARCH 6, 2023, AND MARCH 13, 2023.

Said motion CARRIED by the following vote:

AYES: Mayor Gomez, Mayor Pro Tem Nigsarian,  
Councilmember Espinoza, Councilmember Medrano, Councilmember Simonian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**PUBLIC HEARINGS:** None at this time.

**CONSIDERATION ITEMS:**

1. CONSIDER APPOINTMENT OF COMMISSIONERS AND ALTERNATES TO THE PLANNING COMMISSION AND THE COMMUNITY SERVICES COMMISSION

Acting City Clerk Barone presented the staff report.

There was no City Council discussion.

Mayor Gomez invited the public to testify at 7:00 p.m.

Armando Herman spoke.

Mayor Gomez closed public testimony at 7:03 p.m.

Mayor Gomez opened the nominations to appoint one individual to the Planning Commission to fill one 4-year term expiring March 31, 2027.

Councilmember Medrano nominated Carrie Surich. There were no other nominations presented. MOVED by Mayor Gomez, seconded by Councilmember Medrano and CARRIED UNANIMOUSLY (5-0) TO CLOSE NOMINATIONS AND CAST A UNANIMOUS VOTE TO APPOINT CARRIE SURICH TO THE PLANNING COMMISSION TO FILL ONE 4-YEAR TERM EXPIRING ON MARCH 31, 2027.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Mayor Pro Tem Nigsarian,  
Councilmember Espinoza, Councilmember Medrano, Councilmember Simonian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

Mayor Gomez opened the nominations to appoint one individual to the Planning Commission to fill one 4-year term expiring March 31, 2027.

Councilmember Simonian nominated Jason Manley. There were no other nominations presented. MOVED by Councilmember Simonian, seconded by Councilmember Medrano, and CARRIED UNANIMOUSLY (5-0) TO CLOSE NOMINATIONS AND CAST A UNANIMOUS VOTE TO APPOINT JASON MANLEY TO THE PLANNING COMMISSION TO FILL ONE 4-YEAR TERM EXPIRING ON MARCH 31, 2027.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Mayor Pro Tem Nigsarian,  
Councilmember Espinoza, Councilmember Medrano, Councilmember Simonian

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

Mayor Gomez opened the nominations for the appointment of one individual to the Planning Commission as first alternate for the next year.

Councilmember Espinoza nominated Roy N. Ramsland, Jr. There were no other nominations presented. MOVED by Mayor Gomez, seconded by Councilmember Espinoza, and CARRIED UNANIMOUSLY (5-0) TO CLOSE NOMINATIONS AND CAST A UNANIMOUS VOTE TO APPOINT ROY N. RAMSLAND, JR. TO THE PLANNING COMMISSION AS FIRST ALTERNATE FOR THE NEXT YEAR.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Mayor Pro Tem Nigsarian,  
Councilmember Espinoza, Councilmember Medrano, Councilmember Simonian

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

It was the consensus of the City Council to not appoint a Second Alternate to the Planning Commission this year.

Mayor Gomez opened the nominations to appoint one individual to the Community Services Commission to fill one 3-year term expiring on March 31, 2026.

Councilmember Medrano nominated Annette Guerra Limon. There were no other nominations presented. MOVED by Councilmember Espinoza, seconded by Councilmember Simonian and CARRIED UNANIMOUSLY (5-0) TO CLOSE NOMINATIONS AND CASE A UNANIMOUS VOTE TO APPOINT ANNETTE GUERRA LIMON TO THE COMMUNITY SERVICES COMMISSION TO FILL ONE 3-YEAR TERM EXPIRING MARCH 31, 2026.

Said motion CARRIED by the following vote:

AYES: Mayor Gomez, Mayor Pro Tem Nigsarian,  
Councilmember Espinoza, Councilmember Medrano, Councilmember Simonian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

Mayor Gomez opened the nominations for the appointment of one individual to the Community Services Commission as first alternate for the next year.

Councilmember Simonian nominated Madeline Megan Morrison. There were no other nominations presented. MOVED by Councilmember Medrano, seconded by Mayor Pro Tem Nigsarian, and CARRIED UNANIMOUSLY (5-0) TO CLOSE NOMINATIONS AND CAST A UNANIMOUS VOTE TO APPOINT MADELINE MEGAN MORRISON TO THE COMMUNITY SERVICES COMMISSION AS FIRST ALTERNATE FOR THE NEXT YEAR.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Mayor Pro Tem Nigsarian,  
Councilmember Espinoza, Councilmember Medrano, Councilmember Simonian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

Mayor Gomez opened nominations for the appointment of one individual to the Community Services Commission as second alternate for the next year.

Councilmember Simonian nominated Danitza Cardenas. There were no other nominations presented. MOVED by Mayor Pro Tem Nigsarian, seconded by Councilmember Medrano, and CARRIED UNANIMOUSLY (5-0) TO CLOSE NOMINATIONS AND CAST A UNANIMOUS VOTE TO APPOINT DANITZA CARDENAS TO THE COMMUNITY SERVICES COMMISSION AS SECOND ALTERNATE FOR THE NEXT YEAR.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Mayor Pro Tem Nigsarian,  
Councilmember Espinoza, Councilmember Medrano, Councilmember Simonian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE



## 2. CONSIDER THE FISCAL YEAR 2022-2023 MID-YEAR BUDGET UPDATE

Director of Finance Shannon and Deputy Director of Public Works/City Engineer Mendoza presented the staff report.

City Manager Sadro spoke regarding the recent reporting by the Coyote Village Homeowners Association of the collapse of the privately-owned storm channel roof, and anticipated funding from Senator Josh Newman's Office for permanent repairs to that storm channel. He indicated City Council provides policy direction to staff with regard to the budget.

City Council discussion included an overview of Measure T Transaction and Use Tax.

Mayor Gomez invited the public to testify at 7:24 p.m.

Armando Herman spoke.

Mayor Gomez closed public testimony at 7:28 p.m.

Moved by Councilmember Simonian, Seconded by Councilmember Medrano, AND CARRIED UNANIMOUSLY (5-0) THAT THE CITY COUNCIL:

- A. Receive and file the Fiscal Year 2022-2023 (FY2022-23) Mid-Year Budget Update; and,
- B. Approve an appropriation in the amount of \$80,000 from anticipated year-end General Fund savings to the Human Resources Department's professional services budget account 163101-7739; and,
- C. APPROVE AND ADOPT **RESOLUTION NO. 6101** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, AMENDING RESOLUTION NO. 6092 PERTAINING TO A COMPENSATION PLAN FOR EXECUTIVE AND MANAGEMENT EMPLOYEES; to approve the classification of the "City Clerk" position on the City's Management Salary Schedule at pay range 304.

Said motion CARRIED by the following vote:

AYES: Mayor Gomez, Mayor Pro Tem Nigsarian,  
Councilmember Espinoza, Councilmember Medrano, Councilmember Simonian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

### **MAYOR'S COMMUNITY CALENDAR:**

Mayor Gomez made the following announcements:

- Kids Night Out – Lucky Charms to be held on Friday, March 24, 2023, from 6:00 p.m. to 10:30 p.m. at the La Habra Community Center.
- Senior Dances to be held on Sunday, March 26, 2023, from 2:00 p.m. to 4:30 p.m. at the La Habra City Hall Atrium.

- Egg Night to be held on Friday, April 7, 2023, at La Bonita Park from 7:00 p.m. to 8:00 p.m.
- Spring Family Eggstravaganza to be held on Saturday, April 8, 2023, at La Bonita Park from 8:00 a.m. – Noon.
- Earth Day/Arbor Day distributing of free compost and tree seedlings on Saturday, April 22, 2023, from 8:00 a.m. to noon.
- Planning Commission and Community Services Commission meetings held.
- Current job openings with the City of La Habra.
- Water conservation efforts are still in effect with lawn irrigation limited to one time per week with washing of hard surfaces such as sidewalks and driveways prohibited.
- The La Habra Host Lions Club Pancake Breakfast on Saturday, April 1, 2023.

**COMMENTS FROM STAFF:** None.

**COMMENTS FROM COUNCILMEMBERS:**

Councilmember Medrano spoke regarding his attendance to the Sonora High School Senior Varsity Baseball game held on Saturday, March 18, 2023. He requested the meeting be adjourned in memory of former La Habra resident Martin LaRoque.

Mayor Pro Tem Nigsarian spoke regarding his attendance to the La Habra City Little League Opening Day ceremonies held on Sunday, March 12, 2023. He stated he and Mayor Gomez attended the El Cerrito Elementary School Epic Build Showcase featuring Lego Robotics held on Friday, March 17, 2023. He stated he participated in World Storytelling Day at the La Habra Library today as part of his Orange County Library-Advisory Board involvement. He congratulated La Habra Police Officer Camille Klingfus on her heroic efforts this morning with the rescue of an 87 year old female from a burning house.

Councilmember Espinoza thanked the Community Services Department for a successful 2023 La Habra Races held on Saturday, March 13, 2023.

Mayor Gomez requested the meeting be adjourned in memory of Monique Gomez.

**ADJOURNMENT:** Mayor Gomez adjourned the meeting in memory of Monique Gomez and Martin LaRoque at 7:38 p.m. to the Adjourned Regular Meeting and Regular Meeting of the City Council of the City of La Habra will be held on Monday, April 3, 2023, at 5:30 p.m. in the City Council Closed Session Room 112c, 100 East La Habra Boulevard, followed by the Regular Meeting at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

Rhonda J. Barone, CMC  
Acting City Clerk