

# City of La Habra Master Schedule of Fees



# City of La Habra Master Schedule of Fees

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Appendix A

# City of La Habra

## Master Schedule of Fees

### CONTACT INFORMATION

DEPARTMENT	PHONE NUMBER
Administration/ City Manager	(562) 383-4010
City Clerk	(562) 383-4030
Community Development	(562) 383-4100
Building & Safety	(562) 383-4116
Plannning & Zoning	(562) 383-4100
Code Enforcement	(562) 383-4134
Community Services	(562) 383-4200
Recreation Services	(562) 383-4205
Social Services	(562) 383-4216
Finance	(562) 383-4050
Business License	(562) 383-4065
Fire Med Services	(562) 383-4060
Water Billing	(562) 383-4070
Fire Services	
Fire Inspection, Jonathan McKinley	(562) 691-9369
Human Resources	(562) 383-4079
Police Services	(562) 383-4300
Alarm Permits	(562) 383-4300
Animal Control	(562) 383-4352
Animal Licensing	(562) 383-4355
Overnight Parking Permits	(562) 383-4362
Public Works	(562) 383-4170
Engineering	(562) 383-4151
NPDES	(562) 383-4151
Refuse	(562) 383-4170
Sewer	(562) 383-4170
Water	(562) 383-4170

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**Part 3.00**

**COMMUNITY DEVELOPMENT** \*Fees dependent on formulas are shown as estimates; actual computation will be performed by Planning & Building.

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
<b>Building &amp; Safety</b>					
3.10	Building Relocation Permit	\$93.00 Plus mileage fee if building to be relocated is over 100 miles from La Habra Civic Center	Res. 5952	15.36.060	✓
3.11	Billboard Plan Checking	\$23.00		15.40.080	✓
3.12	Building Permits	See Building Division Fee Table	By Code	15.04.010	✓
	Investigation Fee	\$158.00/hour	By Code	15.04.070	✓
	Energy Requirement Fee	26% of Building Permit Fees	By Code	15.68.010	✓
	Green Building Permit Fee	13% of Building Permit Fees	By Code	15.06.030	✓
	Plan Review/ Plan Check Fee	\$163.00/hour	By Code	15.04.020	✓
	Inspection Fee	\$134.00/hour	By Code	15.04.020	✓
	Reinspection Fee	\$101.00/hour	By Code	15.04.020	✓
3.13	Development Fee	\$.20/sq.ft. of gross floor area 25% Penalty Assess. 3/4% Monthly Interest Credit given equal to amount of park fee imposed	Res. 5734	15.52.020	
3.14	Electrical Code Permits	For issuing each permit In addition: New Residential Const. New Residential Garage	\$22.00 \$0.052 per square foot \$0.36 per square foot	15.16.010	✓ ✓ ✓
	Outlets	20 or less Each additional	\$1.10 \$0.55		✓ ✓
	Fixtures	20 or less	\$1.10		✓

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Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
	Each additional	\$0.55			✓
	Channel Letter (signs)	\$1.10			✓
	J-Box	\$1.10			✓
	Transformers	\$1.10			✓
	Domestic Cooking Appliances				
	Electric Range	\$3.95			✓
	Built in Range	\$3.95			✓
	Cooking Top	\$3.95			✓
	Domestic Appliances				
	Clothes Dryer	\$3.95			✓
	Dishwasher	\$3.95			✓
	Furnace Forced Air	\$3.95			✓
	Garbage Disposal	\$3.95			✓
	Bath or Kitchen Fan	\$3.95			✓
	Heaters and Miscellaneous				
	Air Heater	\$3.95			✓
	Water Heater	\$3.95			✓
	Time Clock	\$3.95			✓
	Power Apparatus				
	Less than one horsepower	\$3.35			✓
	From one to ten horsepower	\$9.45			✓
	From ten to				
	fifty horsepower	\$22.00			✓
	From fifty to				
	one hundred horsepower	\$41.00			✓
	From one hundred to				
	five hundred horsepower	\$63.00			✓
	Swimming Pool Equipment	\$23.00			✓
	Single Family meter	\$22.00			✓
	All other meters	\$22.00			✓
	Underground service	\$13.00			✓
	Cable T.V. Service	\$13.00			✓
	Temporary Power Pole	\$22.00			✓
	Service for Temporary Pole	\$4.00			✓
	Plan Review/ Plan Check Fee	\$163.00/hour	By Code	15.04.020	✓
	Inspection Fee	\$134.00/hour	By Code	15.04.020	✓
	Reinspection Fee	\$101.00/hour	By Code	15.04.020	✓

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Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
3.15	General Plan Update Fee	fee per dollar of project valuation	\$0.0044		
3.16	Mechanical Code Permits			15.16.010	
	For Issuing each permit		\$22.00		✓
	Furnaces				
	Up to 100,000 BTU		\$13.00		✓
	Over 100,000 BTU		\$15.50		✓
	Boilers, Compressors, Absorption Systems				
	Boilers or Compressors up to 3HP		\$13.00		✓
	Absorption Systems up to 100,000 BTU/H		\$13.00		✓
	Boilers or Compressors over 3 HP to 15 HP		\$24.00		✓
	Absorption Systems over 100K to 500K BTU/H		\$24.00		✓
	Boilers or Compressors over 15 HP to 30 HP		\$31.00		✓
	Absorption Systems over 500K BTU/H to 1000K BTU/H		\$31.00		✓
	Boilers or Compressors over 30 HP to 50 HP		\$46.00		✓
	Absorption Systems over 1000K BTU/H to 1750K BTU/H		\$46.00		✓
	Boilers or Compressors over 50 HP		\$78.00		✓
	Absorption Systems over 1750K BTU/H		\$78.00		✓
	Air Handlers				
	Up to 10,000 CFM		\$10.00		✓
	Over 10,000 CFM		\$15.00		✓
	HVAC Package Systems				
	Up to 100,000 BTU		\$26.00		✓
	Over 100,000 BTU		\$29.00		✓
	Ventilation and Exhaust Systems				
	Each Ventilation fan connected to a single duct		\$10.00		✓
	Each Ventilation fan not part of permitted HVAC system		\$10.00		✓
	Vent Hoods (including ducts)		\$10.00		✓
	Close Dryer Vent		\$9.00		✓
	Ducts		\$9.00		✓
	Fireplace		\$13.00		✓
	Swimming Pool Equipment		\$23.00		✓
	Miscellaneous				
	Appliances and equipment not otherwise listed		\$15.00		✓
	Plan Review/ Plan Check Fee		\$163.00/hour By Code	15.04.020	✓
	Inspection Fee		\$134.00/hour By Code	15.04.020	✓

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Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
	(D.W.V Each Fixture)	\$9.00			✓
	Septic Tanks and Seepage Pits	\$35.00			✓
	Industrial Clarifiers	\$14.50			✓
	P Traps	\$9.00			✓
	Building Sewer Connections	\$22.00			✓
	100 foot of piping				
	(Outside of Building)	\$9.00			✓
	Catch Basins	\$10.00			✓
	Swimming Pool Equipment	\$23.00			✓
	Water repipes (entire house)	\$35.00			✓
	Plan Review/ Plan Check Fee	\$163.00/hour	By Code	15.04.020	✓
	Inspection Fee	\$134.00/hour	By Code	15.04.020	✓
	Reinspection Fee	\$101.00/hour	By Code	15.04.020	✓
3.19	(Reserved for Seismic Safety)				
3.20	Sewer/Sanitation District	Sanitation District Fees	As Imposed by County		
3.21	Sign Permit - Temporary		\$38.00	15.40.240	✓
3.22	Temp Occupancy Certificate	up to \$30k valuation	\$321.00		✓
		greater than \$30k valuation	\$1,070.00		✓
3.23	Temporary Outdoor	Promotional Events/Special Banner Permits	\$27.00		✓
3.24	Fats, Oils and Grease (FOG)	FOG Control Program Fee	\$103.00	13.11.070	✓

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Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
<b>Planning &amp; Zoning Services</b>			Res. 5898		
3.30	Administrative Adjustment	Minor adjustment or modification to approved plans	\$81.00	18.70.010	✓
3.31	Annexation Fee		\$11,878.00	18.70.010	✓
3.32	Appeals		\$2,564.00	18.70.010	✓
3.33	CEQA Exemption		\$391.00	18.70.010	✓
3.34	Certificate of Compatibility		\$5,763.00	18.18.030	✓
3.35	Conditional Use Permit		\$5,763.00	18.70.010	✓
3.36	Condominium Conversion		\$5,763.00	18.70.010	✓
3.37	Continuance	Request by staff for additional review	\$479.00	18.70.010	✓
3.38	Continuance	Request by applicant	\$447.00	18.70.010	✓
3.39	Conditions, Covenants & Restrictions/Assoc. By-Law Review	Review for condominium developments	\$1,725.00	18.70.010	✓
3.40	Design Review		\$5,763.00	18.70.010	✓
3.41	Developer Agreement	Preparation, review and processing of agreement	\$159.00/hr. plus actual legal fees	18.70.010	✓
3.42	Environmental Impact Report	Review	25% of actual environmental consulting costs	Res. 5758 18.70.010	
3.43	General Plan Amendment		\$7,068.00	18.70.010	✓
3.44	Home Occupation Permit		\$256.00	18.70.010	✓
3.45	Landscape Plan Check		\$799.00	18.70.010	✓
3.46	Lot line Adjustment		\$5,763.00	18.70.010	✓
3.47	Modification	Substantial	\$3,833.00	18.70.010	✓
3.48	Negative Declaration		25% of actual environmental consulting costs	Res. 5758 18.70.010	
3.49	Noticing Fee		Actual Costs	18.70.010	
3.50	PC-I Master Plan Review		\$9,189.00	18.36.060	✓
3.51	PC-I Precise Plan Review		\$9,189.00	18.36.060	✓
3.52	Planned Unit Development		\$9,189.00	18.70.010	✓
3.53	Planning Commission Interpretation	Preparation, analysis of debated section of code for interpretation by Planning Commission.	\$5,763.00	18.70.010	✓
3.54	Planning Plan Check	(Plan check for zoning compliance for all building permit requests. Based on building valuation)		18.70.010	
		1. Minor - Less than \$10,000	\$81.00		✓

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Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
		2. Typical- Greater than or equal to \$10,000 but less than \$100,000	\$654.00		✓
		3. Major - Greater than or equal to \$100,000	\$1,676.00		✓
3.55	Reasonable Accommodation Fee		\$164.00/hour	18.10.040	✓
3.56	Specific Plan	Preparation for review and processing of specific plans.	\$164.00/hour	18.70.010	✓
3.57	Specific Plan Amendment	Preparation or review and processing of any amendment to specific plan.	\$164.00/hour	18.70.010	✓
3.58	Sign Program Review	Plan check for review of planned sign programs for commercial and industrial sites.	\$708.00	18.70.010	✓
3.59	Staff Research	All types of research for data on properties by request.	\$164.00/hour	18.70.010	✓
3.60	Tentative Parcel Map		\$5,763.00	18.70.010	✓
3.61	Tentative Tract Map		\$5,763.00	18.70.010	✓
3.62	Time Extension	Of approved project	\$1,175.00	18.70.010	✓
3.63	Transportation Demand Management	Planning Commission	\$2,120.00	18.70.010	✓
3.64	Zone Change		\$7,070.00	18.70.010	✓
3.65	Zone Variance - Major		\$5,763.00	18.70.010	✓
3.66	Commercial Cannabis Activity Fee	Commercial Cannabis Business Permit Application (deposit)	\$30,000.00	Reso. 5836 18.22.020	
3.67	Commercial Cannabis Owners /Employees Background Check	Background Investigation Fee for: supervisory staff	\$350.00	Reso. 5836 18.22.020	✓
		line staff employees	\$200.00	Reso. 5836 18.22.020	✓

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**Part 6.00**  
**PUBLIC WORKS**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
<b>Engineering Services</b>			Res. 5952		
6.10	Encroachment Permit	\$158.00			✓
6.11	Land Development "NPDES"      Cursory Review	\$296.00		13.24.030	✓
6.12	Land Development/Real Property				
	Cursory Review	\$338.00			✓
	Substantial or Complex Review	\$468.00			✓
	Excessive plan check >3 times	\$437.00			✓
6.13	Land Development "Traffic"				
	Cursory Review	\$203.00			✓
	Substantial Review	\$400.00			✓
	Complex Review	\$243.00			✓
	plus consultant deposit of		Deposit + Actual Cost		
6.14	NPDES Inspections			13.24.060	
	Industrial Facilities	\$388.00			✓
	Commercial Facilities	\$388.00			✓
	Building/Construction Sites	\$278.00			✓
6.15	Off-site Final Inspection	\$260.00			✓
6.16	Parking Analysis				
	Parking Impact Analysis - review	\$2,538.00			✓
	plus consultant deposit of		Actual Cost/ Hourly		
6.17	Sanitary sewer/storm sewer facility permits			13.04.060	
	Construction of house connection (line between two feet outside a building to public right-of-way line)		See Building 4.17		
	Construction of street lateral (line between public right-of-way and main line sewer)	\$300.00			✓

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Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
	Construction of connection to main line (saddle)	\$406.00			✓
	Construction of main line sewer	\$2.30/linear ft; \$111.00 minimum			✓
	Construction of manhole/sewer cleanout	\$406.00			✓
	Construction of catch basin or other structure	\$409.00			✓
	Construction of storm drain line	\$4.50/linear ft.; \$202.00 minimum			✓
	Storm Water Inspection	\$584.00			✓
	Fee for issuance of permit	\$86.00			✓
	When work for which a permit is required by code is started or proceeded with without obtaining prior approval of said permit	Double the normal fee			
6.18	Street Permit Issuance Fee	Transportation of special size, weight or load into or through city. \$16.00/ea./trip \$90.00 annually	State Law	Statute	
6.19	Street and Sidewalk Construction	Excavation within street right-of-way \$1.35 per sq. ft. \$54.00 minimum		12.08.020	✓
	Curb cut and/or construction of driveway approach	\$307.00			✓
	Installation of curb/gutter	\$1.15 per linear ft. \$119.00 minimum			✓
	Installation of sidewalks	\$1.15 per linear ft. \$123.00 minimum			✓
	Installation of curb drain	\$169.00			✓
	Fee for issuing each permit	\$86.00			✓
	Inspection/Re-inspection	\$60.00			✓
	Public Improvement PC	\$125.00			✓
	Permit-extension	\$80.00			✓
6.20	Street Excavation	<40 square feet issuance fee 40-100 square feet permit issuance >100 square feet permit issuance (or portion c		12.08.020	✓
		\$430.00			✓
		\$474.00			✓
		\$735.00			✓

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Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
		Excavation deposit	\$7.90 per sq. ft.	12.12.030	✓
6.21	Subdivisions	Tentative Map	See Planning Fees		
		1-4 lots	\$388.00	17.08.090	✓
		5-10 lots	\$496.00		✓
		11 or more lots	\$509.00		✓
		Lot Line Adjustment Application	\$726.00	17.20.030	✓
		Final Maps:		17.16.060	
		Subdivision consolidating properties into one lot; revision to acreage or parcel map	\$962.00		✓
		Single lot condominium	\$1,410.00 per lot		✓
		Tract map	\$1,817 minimum		✓
		Plus County Surveyor Fee			
		Plan Checks (construction)	1-4 Lots/Units \$693.00		✓
			Each Additional \$54.00		✓
6.22	Traffic Control Plan	Traffic Control Plan - review plus consultant deposit of	\$350.00 Actual Cost/ Hourly		✓
6.23	Traffic Improvement Program	Traffic Improvement Fee	Fee = Project's PM peak hour trip ends X Trip fee rate	10.48.030	
		Initial Traffic Assessment Fee	\$350.00	10.48.060	✓
		Appeals	Actual Cost/ Hourly	10.48.070	
6.24	Traffic Phasing Program	Traffic Impact Analysis - review plus consultant deposit of	\$2,354.00 Actual Cost/ Hourly	10.52.030	✓
		Appeals	Actual Cost/ Hourly	10.52.070	

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Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
6.25	Water (City) use for construction purposes and for construction of water facility fees			13.32.010	
	For construction	\$2.00/per 100 cu. ft.			✓
	Inspection of fire hydrant installation or other facility	\$246.00 each			✓
	Inspection of water meter installation	\$198.00 each			✓
	Construction inspection of main line water line	\$3.35/linear ft. \$75.00/minimum			✓
	Tap into City water main	\$300.00 each			✓
	Rental rate for a valve	\$31.00/month or fraction thereof			✓
	Rental rate for meter	\$82.00/month or fraction thereof			✓
	Reimbursable deposit for each meter. Rental cost and all repair costs shall be deducted from deposit.	\$1,150.00		13.32.010	✓
	Reimbursable deposit for each valve. Rental cost and all repair cost shall be deducted from deposit.	\$313.00			✓
	Administrative issuance fee	\$86.00			✓
	When work for which a permit is required by code is started or proceeded with without obtaining prior approval of said permit	Double the normal fee			
6.26	WQMP Plan Check			13.24.030	
	Preliminary Plan Check (deposit)	\$3,699.00			✓
	Priority Plan Check (deposit)	\$3,699.00			✓
	Non-Priority Plan Check	\$685.00			✓

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Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
6.27	Small Wireless Facilities (SWF) in the Public Right-of-Way (ROW)	Non-Recurring Fees: A single up-front application that includes up to five SWFs	\$535.00		✓
	Additional fee per SWF for any application over five SWFs	\$107.00 per SWF over 5			✓
	New pole installation to support SWF	\$1,070 per pole			✓
	Recurring Fees: Annual fee per year for any SWF attached to a City-owned structure in the ROW	\$289 per year per SWF		18.63.050	✓

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Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*	
<b>Utility Services Related Fees</b>						
6.60	Late Payments:		Res. 5734	4.50.130		
	An amount of ten percent (10%) per month for utility service charges authorized by Section A, subsections 1, 3, 5, and 6 of Section B shall be charged to any customer which is not paid within 20 days following billing to said customer.					
6.61	Door Hanger Fee for Shut Off Notice	Water Shut Off-Tag Placement	\$19.00	Res. 5952	4.50.130	✓
<b>Miscellaneous</b>						
6.70	Shopping Cart Abatement	Impound Cost Recovery	\$10.25 per cart	Res. 5734	8.10.040	
		Impound Fine	\$50.00	B&P Code	8.10.040	
			per occurrence in excess of three occurrences during any six month period.			
		Cart Containment Plan Annual Fee	\$67.75	Res. 5734	8.10.040	
		Cart Containment Plan Appeal Fee	\$69.85	Res. 5734	8.10.040	
6.71	Newsracks	Permit	\$32.00	Res. 5952	5.16.030	✓
		Impound Fine	\$68.10/newsrack	Res. 5734	5.16.140	
		Storage	\$17.00/day for max. of 30 days	Res. 5734	5.16.150	
6.72	Unauthorized Solid Waste Containers	Impound Fee for Rolloff (10-40 yards in size)	\$717.00	Res. 5952	8.04.095	✓
		Impound Fee for Bin (less than 10 yards in size)	\$107.00	Res. 5952	8.04.095	✓
		Storage Fee per day	\$10.00 per day	Res. 5952	8.04.095	✓

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