

TEMPORARY SIGN PERMIT INFORMATION

BANNER CONDITIONS OF APPROVAL:

NUMBER: Maximum of one (1) banner permitted per business.

SIZE: 45 square feet.

MATERIAL: #12 canvas or equivalent

DESIGN: Recommendations – Top and bottom edges shall have a 1 ½ inch hem with ¼ inch rope to prevent eyelets from ripping out. Top and bottom edges shall have metal reinforced eyelets. Outside eyelets are to be spaced twenty-four (24) inches center to center; interior eyelets spaced at 2-foot intervals along top and bottom edges. Inside dimensions of eyelets are to be a minimum of 3/8 inch in diameter and no larger than ½ inch in diameter.

LOCATION: The banner may ONLY be displayed on the BUILDING FACE. Placement on the parapet, roof, and landscaping is prohibited.

DURATION: Banners are permitted for a maximum period of thirty (30) days, three (3) times per calendar year. There shall be a minimum period of thirty (30) days between permits.

PERMITS: A permit is required prior to installation. The applicant shall complete the reverse side of this form and sign below. The applicant shall submit this completed permit application together with the fee.

PENALTY: Any business displaying a temporary sign without first obtaining a permit is subject to a double fee.

I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND
THE CONDITIONS OF APPROVAL LISTED ABOVE.

SIGNATURE: _____ DATE: _____

For Office Use Only:

APPLICATION AND FEE received by: _____

DATE: _____ AMOUNT \$ _____

TEMPORARY SIGN PERMIT INFORMATION

**(Fill this out only if you are applying for a construction sign.)
CONSTRUCTION SIGN CONDITIONS OF APPROVAL:**

NUMBER: Subject to review and approval by the Chief Building Official.

SIZE: 45 square feet.

LOCATION: Subject to review and approval by the Chief Building Official.

DURATION: Any such sign(s) shall be removed no later than three (3) working days after the issuance of a Certificate of Occupancy.

PERMITS: A permit is required prior to installation. The applicant shall complete the reverse side of this form and sign below. The applicant shall submit this completed permit application together with the fee.

PENALTY: Any business displaying a temporary sign without first obtaining a permit is subject to a double fee.

I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND
THE CONDITIONS OF APPROVAL LISTED ABOVE.

SIGNATURE: _____ DATE: _____

For Office Use Only:

APPLICATION AND FEE received by: _____

DATE: _____ AMOUNT \$ _____

TEMPORARY SIGN PERMIT INFORMATION

**(Fill this out only if you are applying for a subdivision sign.)
SUBDIVISION CONDITIONS OF APPROVAL:**

SIZE: 50 square feet or twelve (12) feet in height.

MATERIAL: #12 canvas or equivalent

LOCATION: The banner may ONLY be displayed on the STREET FRONTAGE of the SUBJECT LOT.

DURATION: Subdivision signs shall be removed within 12 months from the date of the approval or within 5 days after the close of escrow or date of lease or rental of such property, whichever period is the lesser, provided however, that such time limitation may be extended (for good cause shown) by the Director of Community and Economic Development.

PERMITS: A permit is required prior to installation. The applicant shall complete the reverse side of this form and sign below. The applicant shall submit this completed permit application together with the fee.

PENALTY: Any business displaying a temporary sign without first obtaining a permit is subject to a double fee.

I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND THE CONDITIONS OF APPROVAL LISTED ABOVE.

SIGNATURE: _____ DATE: _____

For Office Use Only:

APPLICATION AND FEE received by: _____

DATE: _____ AMOUNT \$ _____